

OFFICE OF THE REGISTRAR
(ADMINISTRATION SECTION)
ALIGARH MUSLIM UNIVERSITY
ALIGARH.

Date 08.07.2014

OFFICE MEMO


The Vice-Chancellor, in exercise of the authorization given by the Executive Council, at its meeting held on 07.09.2006 under item No.14 and on the recommendation of the General Selection Committee for the post of Director, Computer Centre held on 24.06.2014 has approved the appointment of **Dr. Parvez Mahmood Khan** as Director, Computer Centre, in the Pay Band of Rs.37,400-67,000 with Grade Pay of Rs. 10,000/- plus allowances as admissible under the rules on probation for a period of one year, with effect from the date he joins his duties.

He will be governed by the New Defined Contribution Pension Scheme as adopted and implemented by the University vide Office Memo No. (c) /148 dated 08.02.2005.

According to the University rules he is required to produce a Physical Fitness Certificate from a Registered Medical Graduate not below the rank of Civil Surgeon or from the Director, University Health Service, AMU, Aligarh.

He will be governed by the terms and conditions of the services of Non-Teaching employees as approved by the Executive Council under its Resolution No.18 dated 08.04.1972 and as amended from time to time.

Under the general directives of the Executive Council, the above candidate is required to join his duties within four months from the date of issue of this Office Memo, failing which the offer of appointment will be cancelled.


(MD. ARIFUDDIN AHMED)
DEPUTY REGISTRAR
(ADMINISTRATION - NT)

No. Admin/ED/ 1026 / NT

SPEED POST

Dated: -08.07.2014

Dr. Pervez Mahmood Khan
Flat No. 20/204, Malhar (Old), Sahara Estates
Jankipuram, Lucknow-226021 (U.P.)

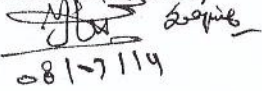
No. Admin/LD/ 3846/NT/SAQ/GF-02

Dated: -08.07.2014

Copy also forwarded for information and necessary action to:-

1. Dr. Anwar Khursheed, University Polytechnic
2. Deans of Faculties/Dean Students' Welfare.
3. Chairmen of the Departments of Studies/ Head of Offices/ Institutions.
4. Principals of Colleges/ Polytechnics/ Schools.
5. Provosts of Halls of Residence and NRSC.
6. OSD (Development)/Coordinator, Nodal Office for AMU Centres.
7. Proctor/ Member-In-Charges/ Incharge, Dr. Ambedkar Chair of LS & R.
8. Directors/ Coordinators of the Institutes/ Centers/ Units.
9. Officiating University Engineer, Building Department
10. Secretary, University Games Committee.
11. Editor, Muslim University Gazette.
12. Acting University Librarian, Maulana Azad Library.
13. Deputy Registrar (Councils) to report to the EC
14. Deputy Registrar (Records) along with application form GSC report and approval of the VC);
15. Deputy Registrars/ Deputy Finance Officers/ Deputy Controllers.
16. Assistant Registrars/ Assistant Finance Officers/ Assistant Controllers.
17. Assistant Registrar, Vice-Chancellor's Secretariat./PVC's Secretariat/ Public Relations Officer
18. Sr. P.A. to Registrar/ P.S. to Officiating Finance Officer / Sr. P.A. to Controller.
19. Computer Cell, Registrar's Office/ Statistical Cell, Registrar's Office.
20. System Manager, Computer Unit, Central Accounts Officer.
21. Web Master, AMU Website.
22. Guard file 09


DEPUTY REGISTRAR
(ADMINISTRATION-NT)


08/07/14