

OFFICE OF THE REGISTRAR
(ADMINISTRATION SECTION)
ALIGARH MUSLIM UNIVERSITY
ALIGARH.

Date 15.12.2016

OFFICE MEMO

On the recommendation of the General Selection Committee held on 11.11.2016, the Vice-Chancellor has approved the appointment of the following as **Lab. Assistant** in the PMSSY Phase II, J.N. Medical College Hospital including New Emergency and Trauma Centre in the Pay Band of Rs.5200-20200 with Grade Pay of Rs.2000/-plus allowances as admissible under the rules on probation for a period of one year, with effect from the date they join their duties:-


1. **Mr. Shah Alam** S/o (late) Mr. Shahid Hussain
2. **Ms. Subuhi Khan** D/o Mr. Anwar Khan
3. **Mr. Mohd. Shahnawaz Alam** S/o Mr. Matloob Hussain
4. **Ms. Subia Shakir** D/o Mr. Mirza Shakir Ahmad Beg
5. **Mr. MD. Oqais Ahmad** S/o (Late) MD. Musa Quasir

They will be governed by the terms and conditions of the services of Non-Teaching employees as laid down in the Chapter XL of the Ordinances (Executive) and also be governed by the newly Defined Contribution Pension Scheme as adopted and implemented by the University vide Office Memo No. (c)/148 dated 08.02.2005.

Under the University rules, they are required to produce the Physical Fitness Certificate from the Medical Officer of the University or any Medical Officer authorized for the purpose.

Under the general directives of the Executive Council, they are also required to join their duties within four months from the date of issue of this Office Memo, failing which, the offer of appointment will be cancelled.

In terms of the standing orders of the Vice-Chancellor as communicated vide Office Memo No. D.1061/PF dated 08.03.2014, they are directed to fill up the application form for registration of Permanent Retirement Account Number (PRAN) at the time of joining. No joining report will be entertained without duly filled application form of PRAN. The Principal & CMS, JNMC is requested to ensure compliance and send joining report of the employees concerned with duly filled application form of PRAN to AFO (Salary).


(MD. ARIFUDDIN AHMED)
JOINT REGISTRAR
(ADMINISTRATION-NT)
Dated: -/5/12/2016

No. Admin/LD/ 7175 INT -02

Copy to:-

1. Principal & CMS, JNMC
2. Medical Superintendent, JNMCH;
3. JR/Deputy Registrar (SC/SB &PS/Accounts/Cadre Review/Executive/Records with original report of GSC and application forms);
4. JFO/Deputy Finance Officer (Salary /Budget/PR Cell/IAO);
5. P.S to Registrar/Guard File.

No.Admin/ED/ 1183 INT

Copy to persons concerned through Speed Post.

Dated:- 15.12.2016


JOINT REGISTRAR
(ADMINISTRATION-NT)
Dated: 15/12/2016