

OFFICE OF THE REGISTRAR
(ADMINISTRATION SECTION)
ALIGARH MUSLIM UNIVERSITY
ALIGARH.

Date 23.12.2016

OFFICE MEMO


On the recommendation of the General Selection Committee held on 24.11.2016, the Vice-Chancellor has approved the appointment of **Mr. Zafar Ahmad** as Junior Engineer (Civil) against the post of Junior Engineer (Civil), sanctioned by the UGC under XII Plan, in the PMSSY Phase II, J.N. Medical College Hospital including New Emergency and Trauma Centre in the Pay Band of Rs.9300-34800 with Grade Pay of Rs.4200/-plus allowances as admissible under the rules on probation for a period of one year, with effect from the date he joins his duties.

He will be governed by the terms and conditions of the services of Non-Teaching employees as laid down in the Chapter XL of the Ordinances (Executive) and also be governed by the newly Defined Contribution Pension Scheme as adopted and implemented by the University vide Office Memo No. (c)/148 dated 08.02.2005.

Under the University rules, he is required to produce the Physical Fitness Certificate from the Medical Officer of the University or any Medical Officer authorized for the purpose.

Under the general directives of the Executive Council, he is also required to join his duties within four months from the date of issue of this Office Memo, failing which, the offer of appointment will be cancelled.

In terms of the standing orders of the Vice-Chancellor as communicated vide Office Memo No. D.1061/PF dated 08.03.2014, he is directed to fill up the application form for registration of Permanent Retirement Account Number (PRAN) at the time of joining. No joining report will be entertained without duly filled application form of PRAN. The Principal & CMS, JNMC is requested to ensure compliance and send joining report of the employee concerned with duly filled application form of PRAN to AFO (Salary).


(MD. ARIFUDDIN AHMED)
JOINT REGISTRAR
(ADMINISTRATION-NT)
Dated: - 23/12/2016

No. Admin/LD/7268/NT

Copy to:-

1. Principal & CMS, JNMC
2. Medical Superintendent, JNMCH;
3. JR/Deputy Registrar (SC/SB &PS/Accounts/Cadre Review/Executive/Records with original report of GSC and application forms);
4. JFO/Deputy Finance Officer (Salary /Budget/PR Cell/IAO);
5. P.S to Registrar/Guard File.

No.Admin/ED/1186/NT

Dated:- 23.12.2016

Copy to person concerned through Speed Post.


JOINT REGISTRAR
(ADMINISTRATION-NT)
Dated: - 23/12/2016